

Finance Business Partner

Salary banding £40 – 45,000pa

Location: Home working and Southend on Sea Office

Overview:

The Finance Business Partner will play a key part in the development of Hood Group Finance team. Reporting to the Head of Finance, the Finance Business Partner will ensure the processes and procedures are provided in the most efficient way, whilst adhering to deadlines. Key to the role is engagement with the wider business to offer value adding options and recommendations, for the wider strategic goals. This role will be split between working in the Southend on Sea Office and from home.

Key Responsibilities:

- Day to day management of the Finance Team
- Manage the annual budget cycle and forecasting process, partner with the business to ensure a robust budgeting process and deliver multi-year strategic plan
- Delivery of current processes, systems architecture and use of data to implement the optimum reporting capability within all areas of Finance
- Partner with the business to identify the business drivers and report on a timely basis divergence from plans (Variance analysis, Volume or pricing analysis)
- Look to streamline the IBA reporting, including new financial modelling techniques to eliminate inefficiencies, improve transparency and improve the integrity of data
- Documentation and adherence to all current processes and implemented process improvements
- Develop and implement appropriate SLA and Management Information to measure and report upon the efficiency and effectiveness of Finance function
- Any other adhoc duties as required

Skills and Experience:

Required:

- Experienced of leading a Finance Team
- Experience of working in an Insurance Broking or Financial Services environment
- Experience of Forecasting and Budget Cycles
- Knowledge of Finance System developments (Access, Sage or preferred)
- Driven to provide new ways of doing things, in a changing data driven environment
- Ability to plan and organise team and own workload with a range of scheduled and ad hoc processes
- Understanding and appreciation of the importance of process adherence and deadlines

- Advanced Excel skills – ideally to a macro/visual basic level using complex formula and excellent data manipulation skills
- Accuracy & attention to detail
- Disciplined, organised & methodical approach
- Positive “can do” attitude
- Ability to understand the importance of confidentiality in handling customer personal data

Qualifications

- Qualified Accountant (CIMA, ACA, ACCA) is essential

Competencies:

- Communication
- People & Personal Development
- Team Work
- Customer Focus/ Results / Excellence driven

About Us

Hood Group is a privately owned business providing insurance solutions for over 35 years to some of the most well respected brands, insurance partners and financial intermediaries. Established in 1983, we came from modest beginnings in the City of London with a small team of passionate people who wanted to help change insurance for the better.

We offer our partners an end-to-end service; from product and quote platform design through to sales and retentions. Hood Group is now one of the largest employers in South East Essex with around 180 staff, award winning services and cutting-edge technology. In 2020, we moved to a hybrid homeworking model enabling the best use of office space for collaboration whilst realising the efficiencies and benefits of working from home.”

We invest in the careers of all our staff, through training, qualifications and by providing a pro-active learning environment. We understand the importance of staff wellbeing and maintaining a good work/life balance and also provide opportunities such as flexible working and career breaks. There is a Group funded Sports and Social committee and we work hard to provide a family feel to the company. On completion of probation we also provide an excellent benefits package that includes life assurance, pension scheme, medical cover, permanent health insurance and much more.